

Regulations on the Checking of Crew Members during a Typhoon By Keelung Harbor Bureau, Ministry of Transportation and Communications

Promulgated in accordance with Letter Reference Chi-Kang-Hang-Chien-Tzu No. 0940020196 of Keelung Harbor Bureau, Ministry of Transportation and Communications on Nov. 2, 2005

I These regulations are enacted in accordance with Article 23 of the Commercial Port Law and Articles 14 and 19 of Governing Rules On Port Services At Commercial Ports.

II If typhoon warnings released by the Central Weather Bureau cover the marine areas of the north and northwest of Taiwan and the northern areas of the Taiwan Strait, shipowners or attorneys must call back all crews for stand-to.

III The Keelung Harbor Police Office must be requested to assist if the vessel checked is a foreign ship or to keep order.

IV If the typhoon warnings released by Central Weather Bureau cover the land areas of the north and northeast of Taiwan, the task force should assign staff to board ships for checking.

V During the typhoon, the Vessel Administration Division should assign spot checkers to do the checking. The checkers should affirm the ship lists and the crew lists of those ships that to be checked before going out for task, using the checklists provided in the Annex, the Standard Sheet of Minimum Safe Manning of A Ship Sailing an International Shipping Route, the Standard Sheet of Minimum Safe Manning of A Ship Sailing a Domestic Shipping Route, and the Standard Sheet of Minimum Safe Manning of An Operation Ship.

For vessels under the jurisdiction of the Work Vessel Office of Keelung Harbor Bureau, the office shall assign one of its own staff to check whether the number of stand-by crew is in accordance with the regulations.

VI The number of stand-by crew of a ship at port should be manned in accordance with the Minimum Safe Manning Certificate and the Standard Sheets of Minimum Safe Manning. The stand-by crew of ships under trial sailing and work stoppage at port must be more than or equaling the approved numbers.

VII The checker should excerpt the Minimum Safe Manning Certificate of A Ship on the checklist, and the Master and checkers should sign their names on the checklist if the information included in it is correct.

VIII The car used during checking (including one driver) should be assigned by the Secretary's Office.

IX The checkers and official vehicle drivers should register the book as official outing or working overtime. Also, the regulations of Labor Standards Law and Keelung Harbor Bureau Staff/Workmen Overtime Pay Application Notice should be followed.

X These regulations will enter into effect as of the date of promulgation.

**CHECK LIST OF CREW MEMBERS BEFORE A TYPHOON
BY KEELUNG HARBOUR BUREAU**

MINISTRY OF TRANSPORTATION AND COMMUNICATIONS

Location of Check :			Time/Date of Check :		
Name of Ship :			Flag of Ship :		
Port of Registry :			Gross Tonnage :		
Type of Ship :			Owner :		
Voyage Route :			Main Engine Power :		
Minimum Safe Manning Certificate			Actual Manning List		
	RANK	NO	Name	Nationality	Seaman's Passport (or ID No)
1	MASTER				
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					
16					
17					
Signature of Master		Checking Authority	Keelung Harbor Bureau, Ministry of Transportation and Communications		Signature of Checking Officer
		Assistant Authority	Keelung Harbor Police Bureau, National Police Administration, Ministry of the Interior		Signature of Assistant Officer