

The Procedures for Collection of Oily Waste Water in Keelung Harbor

Promulgated in accordance with Letter Reference Chi-Kang-Huan-Kung-Tzu No. 0920016091 on Aug. 19, 2003

Amended in accordance with Letter Reference Chi-Kang-Huan-Kung-Tzu No.0972410167 on Aug. 1, 2008

- I. These procedures are enacted by Keelung Harbor Bureau (Hereinafter called KHB) in accordance with article 29 of the Marine Pollution Control Act in order to build facilities for collecting and processing oily waste water (not sludge) and protect the harbor environment.
- II. Acceptance of Applications:
 - (1) For shipping companies with computer connected with KHB, application can be made through oily waste water collection and processing system online.
 - (2) For computers not connected with KHB, applications by phone, fax or e-mail are accepted. See Annex I for application form. Please send application to Environmental Protection Division, Keelung Harbor Bureau. Tel: (02) 2420-6358 ; Fax: (02) 2423-3908 ; E-MAIL: dttpdi04@klhb.gov.tw
- III. Provide Related Information:
 - (1) For shipping companies with computer connected with KHB, the ship's basic information will be brought out after entering "Ship No." and selecting "Search of Ship No.". Next, applicant shall enter the application date, expected processing time and approximate tons of oily waste water and select "Add" to complete the application.
 - (2) For computers not connected with KHB, fill the applications form with the name of the shipping company(or agent), ship's name, moorage, expected processing time and approximate tons of oily waste water, name and telephone number of a contact person such related information, then send it to Environmental Protection Division, Keelung Harbor Bureau

Apply to KHB with "Oily Waste Water Collection and Processing System" would be easier. KHB would negotiate with applicant for the processing time and dispatch oil tank truck immediately after receiving the application.
- IV. Open Hours for Acceptance of Application and Processing:
 - (1) Time for acceptance of application: office hours (08:10~16:50)
 - (2) Time for collection of oily waste water
 - a. The oily waste water collection procedures generally would be accepted during office hours (i.e. 08:00~17:00), KHB would also make cooperation if the process cannot be done within office hours and could be completed within 4 hours over office hours (up to 21:00)
 - b. In case that the working hours for collecting oily waste water applied by a shipping company may cause workers of KHB violate Labor Standard Act (beyond 21:00), the shipping company shall designate legal private company for cleaning.
- V. The applicant must tell the ships that when they arrive to have the exit of waste oily water pipe facing the wharf in order to shorten the pipe-line length to increase flow speed and save time.
- VI. The applicant shall submit the receipt of payment to KHB after application (the submission is exempted by using open account)
- VII. The ship companies shall be responsible for custom declaration procedures related to oily waste water.
- VIII. For ship applying to KHB for oily waste water (not sludge) collection and processing, the handling fee shall be charged in accordance with the "Rate List of Keelung International Commercial Port"
- IX. A certificate will be released when the collection is finished, on which the cleaning workers will fill in the quantity taken and affix their signatures and official seals, together with the signature and seal of the ship's representative.
- X. The collection shall be performed in according to the sequence of application. We will give a temporary notification by telephone if we cannot collect at the appointed time because of trouble with the oil tank truck or other mechanical units.

Annex I

基隆港務局在港船舶廢污油水清運申請表
Application Form for Collection of Ship's Oily Waste Water in Keelung Harbor

船舶編號：

日期：

Ship's No.:

Date:

申請者或代理行及連絡人姓名 (Applicant or Agent)			
船名 (Ship's Name)		停泊碼頭 (Moorage)	
船籍 (Flag)		自何處來 (Arriving From)	
呼號 (Call Sign)		往何港去 (Sailing To)	
航次： (Voyage No)		預定滯留本港時間 自(From) (Duration Of Stay) 至(To)	
船舶種類 (Type of Ship)		連絡電話 (Telephone)	
要求收運時間 (Assignee From)		至 (To)	
廢汙油種類 (Type)	大約數量 (Quantity)	單位(立方公尺) (M ³)	備註 (Remarks)
Oily Water		M ³	

申請者或代理行簽章

Applicant or Agent (Signature)
